

Minutes  
The City of Frederick  
Mayor and Board of Aldermen  
Workshop

August 26, 2015  
3:00 p.m.  
Board Room – City Hall

- I. Mayor McClement called the meeting to order at 3:00 p.m. and led the Pledge of Allegiance. Also present were Aldermen Kelly Russell, Michael O'Connor, Joshua Bokee and Alderwoman Donna Kuzemchak. Alderman Philip Dacey arrived at 3:07 p.m.

II. Workshop

*Item 1:* Zack Kershner, Director of Public Works led the discussion of the scope of work for West Side Regional Park Feasibility Study and recommended consultant for RFP 15-M. Mr. Kershner introduced Grace Fielder, of Grace E. Fielder Associates, the recommended consultant for the project. Ms. Fielder introduced her team of consultants which included Claire Williams as Assistant Project Manager, Economic Impact Consultants, Thomas Martin, and James Stevens; Traffic Analysts, Joseph Caloggero and Qiang Tian; Civil Engineers and Surveyors, Bryan Burke, Pete Mellits, Tom Crawley, and Steven Hall; Architects, John Corkill, Jr, Susan Giguere, and William Reeves; Cost Estimator, Martin Miller; Archaeologist, Elizabeth Comer; Landscape Architects, Tolly Peuleche, Larissa Torres, Peter Hastings, and Erin Batlas; and Environmental Expert, Shawn Clotworthy.

*This item will move to the next Mayor and Board public hearing.*

*Item 2:* Gerry Kolbfleisch, Director of Finance and Mary Claire Cheshire, outside counsel from Whiteford, Taylor and Preston led the review of the draft Trust Agreements for the City's three pension plans.

*There was consensus among the Board of Aldermen to establish a multi-trustee system. The Mayor will work to find an additional trustee. The Fraternal Order of Police will be given the opportunity to review the documents regarding the 22-year pension plan.*

III. Elected Officials' Comments

Alderman Bokee reiterated his desire to send a letter to Frederick County in support of Butterfly Ridge Elementary School.

The meeting was adjourned at 5:00 p.m.